



# Wiseburn Unified School District

## RESIDENCY VERIFICATION REQUIREMENTS

The Wiseburn Unified School District may ONLY enroll students whose Parent(s) or Legal Guardian(s) reside within school district boundaries (Education Code 48204). In cases in which residency is in question, the Wiseburn Unified School District can investigate by making a home visit. Residency verification is a parent responsibility and falsification of information provided on the registration form **will be grounds for immediate cancellation of enrollment.**

To enroll your child in the Wiseburn Unified School District, please bring the following to the school site. Enrollment is not complete until all information below is received: **(Originals ONLY, NO copies)**

1. A Valid California **Driver's License** or California Identification Card **showing current home address (where you reside)**, or if an agent or representative of social services or foster care agency, appropriate identification.
2. Child's Birth Certificate
3. Child's Immunization Record
4. Proof of Residency:
  - a) **For Homeowner** - Title of Property, or most recent Property Tax Bill, or a recent monthly Mortgage Statement
  - b) **For Renter** - Original rental/lease agreement with signatures of tenant and landlord **AND** current payment receipt. Rental/lease agreement must contain the name of the parent(s)/legal guardian(s) and the name of the child(ren) who reside at the property.
  - c) **For Homeowner or Renter** - **Two (2) utility receipts** and **one (1) current cable or phone/cell receipt** with current address. List of acceptable utility receipts:
    - **Current Electric bill** (both parts, top & bottom) or verification of electrical service connection. \*\*
    - **Current Southern California Gas bill** (both parts, top & bottom) or verification of gas service connection. \*\*
    - **Current Water (both parts, top & bottom) or verification of water service connection.** \*\*
    - **Current Waste Management Bill (both parts, top & bottom)**
    - **Current Phone/Cell Bill** (both parts, top & bottom)
    - **Current Cable bill** (both parts, top & bottom)

**If you are a renter** and do not pay utilities because it is included in the rent, we will need a letter from the lessor and/or a copy of the rental agreement stating that utilities are included in the rent **and you must** also provide **three (3)** of the following:

- **Current Bank Statement, Credit Card, Physician, Auto or Life Insurance Bill, or DMV Car Registration**
- **Current Payroll Stub** (both name and address must appear on payroll stub)
- **Current Government mail such as CalWORKs, Social Security, or W2 Form**

**\*\* Note:** In the event a utility service connection is used as proof of residency, then a utility bill (both parts) must be provided within 45 days to assure continued enrollment. **(Home visitations are normally made during the first six months of attendance).**

5. Residency Verification Affidavit Form will be given to you & completed at the school